**Graduate Faculty Council Minutes**

**Date and Time: 1-22-2018, 3:30 to 4:46 pm.**

**Members absent:** Joe Bidwell, Barb Pierce

**Archive URL:**  <https://iu.mediaspace.kaltura.com/media/Graduate_Faculty_Council_Mtg_20180122.mp4/0_e7357o1k>

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| **TOPIC** | **ITEMS/DISCUSSION** | OUTCOMES/DECISIONS |
| 1. Approval of minutes from Council meeting on Oct. 23, 2017 |  | **Approved per consensus with edit of Higher Learning Commission.** |
| 2. Announcements | 1. Janet Fulton, School of Nursing, will join us next month to discuss online graduate education in their programs. 2. New rep on the Council: Bonnie Blazer-Yost was elected to fill a vacancy that arose in unit IN-6. | **Information only.** |
| 3. Updates from Dean Wimbush | Concerns about future legislation. | **Discussion**  Current Tax Reform concerns is the GOP higher education plan that would limit student loan forgiveness in repayment program. This would affect graduate students in a negative way. Specifically, the medical and dental students.  **The Prosper Act** Promoting Real Opportunity, Success and Prosperity through Education Reform is being unveiled as a new bill to replace the Higher Education Act of 1965. The new bill will have new borrowing limits, no subsidized loans or origination fees, only two repayment options, and no Public Service Loan Forgiveness.  The Prosper Act would affect graduate students in a negative way. Especially medical and dental students.  Indiana University is actively lobbying Senator Todd Young lobby to advocate on behalf of IU. Senate Todd Young is on the education committee.  Looking at option for CREM. Will hear an announcement the university initiative on CRM. Class Registration Enquiry Management (CRM) Customer relations management Contact tracking, record information, send automated emails, admit, follow after admitted. Can contact in timely fashion.  Graduate CREM help provide data on students and into their careers. Data will help us tremendously. Contact through admission, graduate. Timely contact, admission process, more responsive in a timely manner. Track after they leave no mechanism for that. Data very valuable. Discussion on barriers for students having difficulty with the admission process.  Concern tracking students who leave our programs. Can stay in communication with our graduates. Useful information. Are they prepared for the positions they are in, what are they in, ask for donations. Hard to maintain accurate data on students after they graduate. Linked into other social media. Students can opt out. Right now recruitment through CRM. Useful for all programs.  Start new semester, graduate school community excellence in education mindful of experiences with graduate students. |
| 1. Cleary Act Compliance requirements – Janice Blum | Clery Act reportable off-campus student activities and travel As a higher education institution, IU must comply with the [Jeanne Clery Act](https://protect.iu.edu/police-safety/clery/index.html" \t "_blank). The Clery Act is the federal law that requires colleges and universities to gather and disclose crime statistics that occur within IU’s Clery reportable geography, which includes qualifying off-campus student activities and travel.  Any off-campus activity that meets the criteria below, must be reported to IU Public Safety, regardless if any Clery Act reportable crimes were known to have occurred. Why does IUPD need this information? The university needs information on Clery Act qualifying locations in order to follow-up with the local law enforcement agency with jurisdiction over the Clery reportable space. A letter is sent to the location’s local law enforcement agency requesting Clery Act crime statistics that were reported to have occurred during the time frame the university had control over the space. The purpose of sending this letter is to gather crime statistics that were reported directly to the local law enforcement and thus may not be known to university personnel.  \* Note, other university/departmental internal crime reporting requirements may also exist on any Clery Act reportable and non-reportable student trips. What off-campus activities qualify to be reported? Not all off-campus student activities and travel needs to be reported. To be Clery reportable, the activity must meet certain requirements.  First, the university must have control over the space used for the student activity and/or travel. Control, as defined by the Clery Act, means that there is a written agreement (no matter how informal) directly between the university and the end provider for use of the space. Some examples of a written agreement include reserving hotel rooms, leasing apartments, leasing space for athletic purposes, or an agreement for academic space. Even if the agreement is in e-mail form, and there is no charge associated with the agreement, the space may still qualify as Clery reportable.  Second, the controlled space must be used in direct support of, or in relation to, the institution’s educational purposes and frequented by students. At IU, "frequently used by students" is defined as meeting at least one of the following two criteria: More than one night and Repeated use of the same location - either during the same calendar year or annually. | Discussion:  Janice Blum is getting ready to send out reminders at the end of January to all of the Deans and Department Chairs regarding the Cleary Act and student travel. She wanted the graduate programs to be aware of this requirement and that graduate programs must comply.  Some Departments, such as the School of Dentistry, use an excel sheet that they create to track all of their travel.  If your Department has a lot of student travel you may want to do the same thing – you can work directly with Lt. Braun on how best to set up the excel sheet and when to submit it to her as she collates all Clery Act stats for IUPUI.  However, if you only have occasional travel then you can simply submit information for each trip as it comes up at:  <https://protect.iu.edu/police-safety/clery/clery-non-campus.html>. |
| 5. Co-authorship on doctoral dissertations – Rebecca Slotegraaf |  | Discussion- Rebecca Slotegraaf brought the matter for discussion looking for GFC thoughts on co-authorship.  Some dissertations advisors have co-authorship with the students. Should there be guidelines?  GFC discussion ensued on several department procedures regarding authorship. In the school of business, dissertations are being added to ProQuest with faculty as co-authors. In the school of business for example, three essays may have several coauthors that are part of the dissertation.  How does one judge what is students vs. faculty?  Some dissertations consist of several publications with an introduction and conclusion that provide clarification on student contributions. Not an issue if it is clear that the majority of work is produced by the student. See policy in bulletin. |
| 6. Graduate students on IU websites – Millie Georgiadis |  | The School of Medicine has experienced a redesign that will make all web pages look alike as much as possible across campuses and as such things have been deleted. Therefore, the concern is all graduate students have been removed. Faculty do not have a way to find out who is in their programs. Discussion ensued on “common look and feel” does not mean it has to be identical. The goal is to minimize the information that can be put on the website.  Suggestion: use google search. Problem identified: Prospective students want to see the students listed. |
| 7. Collection & dissemination of info on societies/social networks for graduate students – Millie Georgiadis |  | Graduates want to be more socially connected. Diverse students feel more isolated within a university setting. They want to be more socially integrated. Recommendation to make information related to organizations available to students. Discussed the variety of organizations on campuses available for students. Clubs within department and cross campus and are listed in several places. We need to provide education on where information is located so incoming students have access. |
| 8. Role of GFC: advisory or legislative? – Alan Bender |  | **Are we advisory or legislative?** Alan Bender led the discussion per phone conference due to illness. David Daleke discussed additional documents to look such as bylaws and constitution and provided a history of the current structure. Dean Wimbush stated the Graduate Faculty Council plays integral role in ensuring policies and practices are industry standard and maintain academic integrity. Dean Wimbush stated he takes the GFC very seriously. David Daleke pointed out that in the constitution Article 1 Section 2 states: the Graduate Faculty Council has advisory and legislative authority. Council could set policy. Thus the GFC plays a critical role in graduate Curriculum and thus requirements for graduate degrees, advisory role to Dean Wimbush, and to create policies.  Dean Wimbush stated he honors both advisory and legislative from GFC. |
| 9. Standing Reports from Committees   * Academic Policy Committee * Awards Committee * Diversity Issues Committee * Graduate Initiatives Committee * Reports from Student Representatives |  | Academic policy-No committee information for this meeting.  Awards- Currently finalizing deliberation on Wells  Fellowship.  Diversity issues-Currently seeking information on different departments recruiting efforts for diverse students.  In addition, what programs have support for diverse students?  The committee gave examples of what they found from other universities.  Through inquiry we can find out what we have in order to build programs to attract diverse students.  Graduate initiatives committee- collect nominations to run. Seek additional nominees that do not have the required nominees.  Student representatives- IUPI is planning a graduate professional week-. This will occur mid-April. They have planned several activities to include pizza, coffee and bagels, and a yoga event (with free yoga mats-25 to 30). They are working with the New Wellness Center. On April 11th they are planning the annual event for the Elite top 50 scholars at IUPUI and currently have over 100 applications. They have awarded 106 travel and research grants totaling 50,000.00 dollars. They currently have 10,000 left over. In addition, they are working on efforts to stock Paul’s food pantry. Food insecurity is an issue for students as there is currently 10% utilization.  IUB student representative reported activism for tax reform was successful.  They have student ambassador positions filled to represent research and teaching.  Working on the needs of students with children, veterans and international students in order to advocate for them.  Formed a new committee for statistics and research to collect data on advocacy committees. The goal is to provide one main access to data. Planning three awards, for graduate students to put on their CV’s. They will be non-monetary awards for teaching, research and community service.  Lastly, there will be Graduate Appreciation Week with Gala. It is a formal event that will student an opportunity to dress up, celebrate with little cost. The plan is approximately 15 dollars per person.  New business- No new business. |
| **Adjourn** |  | 4:46 pm adjourn  *Next Meeting: February 19th 3:30 to 5:00pm.* |